

2020-2021 YPSA COVID-19 Prevention Plan

During the COVID-19 pandemic, it is a requirement that each school is equipped with a COVID-19 prevention plan. As such, YPSA has designated its nurse to lead and facilitate the process for the development of this plan. The process includes guidance from the California Department of Public Health (CDPH) and collaboration with the K-12 Health Nurse, YPSA Staff, and YPSA Academy Council members. The plan is intended to serve as prevention guidelines for staff and scholars while on campus to mitigate the spread of COVID-19. It is the expectation that all staff members comply with the prevention guidelines in this plan.

- I. Who to Contact about COVID-19 Outbreaks amongst scholars and staff
 - a) YPSA Nurse (916) 433-5057
 - b) K-12 Health Nurse (916) 623-5140 extension 5
 - c) Sacramento County Public Health hotline at (916) 875-2400

- II. Face Masks at School
 - a) All staff and scholars are to wear masks while on campus, except for when eating and drinking. (A disposable mask or cloth face covering is required statewide in public and common space.)
 - b) Disposable masks will be provided at three different safe stations (front office, supply room, and cafeteria) on campus for staff and scholars.
 - c) Face coverings do not substitute for physical 6-feet distancing.

The guidelines on exemptions have been taken directly from the CDPH website:

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf

- d) The following individuals are exempt from wearing a face covering:
 - i. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
 - ii. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.

Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield, as long as their condition permits it.

- III. Training for Staff
 - a) COVID-19 trainings assigned through Safe-Schools.
 - i. Coronavirus: Managing Stress and Anxiety
 - ii. Coronavirus: Transitioning to a Remote Workforce
 - iii. Coronavirus: Cleaning and Disinfecting your Workplace
 - iv. Coronavirus: Awareness
 - b) Training on preventative measures will be provided during staff meeting before school reopening

- i. COVID-19 Safe Stations
 - ii. Daily Mandated Health Screening Station
 - iii. Proper use of Masks
 - iv. Enhanced Proper Hand hygiene
 - v. Social Distancing
 - vi. Proper use of Gloves
 - vii. Health Office Procedures
 - viii. Isolation Room Procedures

- IV. Regular Evaluation of Workplace for Compliance with COVID-19 Prevention Plan
 - a) YPSA Nurse check safety stations and screening station, daily
 - b) YPSA Nurse review health screening report, daily
 - c) YPSA Nurse will check inventory of supplies weekly and turn in supply order to Administrative clerk, as needed.
 - d) Safety Coordinator (Assistant Principal), YPSA Nurse, and custodial staff will do a weekly walkthrough to make sure workplace is in compliance with the School Re-Opening Plan and CDC guidelines.

- V. COVID-19 Illnesses Analysis and Proper Responses
 - a) YPSA Nurse will review screening data to identify any links between cases (Ex: Cases within same class, within same grade level, etc.)
 - b) YPSA Nurse will work with K-12 Health Nurse to determine proper training/retraining of staff and/or scholars on preventative measures (hand hygiene, social distancing, proper use of face masks, etc.)
 - c) Re-train staff on health and safety practices and COVID-19 preventative measures.

- VI. COVID-19 Outbreak Processes and Protocols
 - a) YPSA Nurse will review health screening data of scholar and staff to determine if 5% or more of the school's population has been affected by COVID-19.
 - b) YPSA Nurse will notify administrators and K-12 Health Nurse.
 - c) YPSA Nurse will contact the Sacramento County Department of Public Health for further instructions.
 - d) YPSA Nurse will reconvene with the administrative team for further instructions.
 - e) YPSA Nurse will reconvene with the operations team for further deep cleaning instructions.
 - f) YPSA Nurse with the administrative team will communicate instructions to staff and families.

- VII. Close Contact with COVID-19 Infected Persons
 - a) Scholars and staff will be instructed to complete self-screening at home and will stay home if they have any symptoms, for a length of time as recommended by CDC and CDPH.
 - b) When arriving at the school, scholars and staff will complete health screening before entering the school, daily.
 - c) Scholars with any COVID-19 symptoms:
 - 1. If parents are still present at the school, scholar will leave with parent.
 - 2. If parent is no longer present at the school, the scholar will be escorted to the isolation room. Parent/guardian will be contacted to pick up scholar.

- d) Scholar and staff will be instructed to leave the school and contact health care provider, and follow guidelines as recommended by CDC and CDPH.
- e) Nurse will give copy of guidelines on quarantine and isolation, provided by CDC.
<https://dhs.saccounty.net/PUB/Documents/Communicable-Disease-Control/GD-WhatToDoIfYouveBeenExposedToCOVID19.pdf>
- f) Data from screening assessments will be recorded.
- g) YPSA Nurse will monitor health screening data.
- h) The Sacramento County Dept Public Health COVID-19 hotline (916) 875-2400 will be contacted, as needed.
- i) Distance Learning will be offered to scholars.
- j) Administrator will work with staff to find coverage.